

## BOARD OF TRUSTEES MEETING MINUTES

November 17, 2014

\*\* District Office\*\*

5:00 p.m.

### I. CALL TO ORDER

The November 17, 2014, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer and Richard Pick. Clint McAfee was in attendance for Mayor Thomas. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Dave Actor, Bryan Atwood, Brian Passey, Marlo Davis, David Smilanich, Dale Choules and Kim Dudley. Also in attendance were Jeremy Cook, Parsons, Kinghorn and Harris, Craig Ashcroft, Carollo Engineers, Brian Baker, Zion's Bank, Marge Choules and Mitchell Davis.

### II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for October 20, 2014
- B. Escrow Fund Reduction Approval
  - 1. Forsey Parcel – The Cove Phase III – Retain 0 percent
  - 2. Nevis at Newpark – Retain 20 percent

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick and Mr. Wilking voting in the affirmative.

### III. PUBLIC INPUT – There was no public input.

### IV. SERVICE AWARD – Dale Choules 20 years Dave Smilanich 20 years

Mr. Wilking presented Mr. Smilanich with his service award for 20 years. He said he couldn't say it enough about the dedication and quality of the employees that makes the District what it is and he thanked Mr. Smilanich for his service.

Mr. Davis said that he wanted to express his thanks to Mr. Smilanich and that he takes care of the gas meters and keeps us safe. He said that Mr. Smilanich is really a "go-to" guy and he appreciated having Mr. Smilanich as part of the staff.

Mr. Wilking presented Mr. Choules with his service award for 20 years. Again, he stated how impressed he was with the dedication and quality of both of these employees. He thanked Mr. Choules for his service.

Mr. Davis said that as Mr. Choules supervisor he's willing to take care of the day to day duties and that he appreciated Mr. Choules for everything he does. He said it's nice to have him as part of the team and that he knows he can count on him.

Mr. Luers stated that he and Mr. Boyle appreciate these employees more than anybody. Mr. Boyle agreed and said that it makes his job, as well as, Mr. Davis and Mr. Snyder's job a lot easier to have employees with the institutional retention of memory stating that there's not much they haven't seen. He said that we have such implicit trust in them. With these two for sure with their longevity but quite honestly all of our operators are really fantastic and very trustworthy.

Congratulations to Mr. Smilanich and Mr. Choules for their service awards

### V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$1,004,571.29 including Training Building Project Pay Request #6 for \$366,288.86 – Mr. Boyle stated Peck Ormsby Construction has submitted Pay Request #6 for \$366,288.86 (\$385,567.22 less \$19,278.36 retainage of 5%). The

south side upper deck structural steel and decking is complete. All concrete slabs are complete. Garage doors installed on south side bays. The work is 59.65% complete. The time elapsed is 38.70%.

Ms. Pack made the motion to approve the Expenditures, Mr. Richer seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

**VI. SUBDIVISION PROJECTS**

Estimated LEA REs Year to Date: # Above Splitter 6.67; # ECWRF 324.11; # SCWRF 160; Total 490.78  
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

**VII. DISTRICT MANAGER**

**A. Discussion Items**

1. Discuss Board Meeting Schedule for 2015 – Mr. Luers reviewed the Board Meeting Schedule with the Board. After discussing the dates, the Board requested changing the Board Meeting on June 15, 2015 to June 22, 2015.

2. Discussion of Financing the SCWRF Project – Mr. Luers introduced Brian Baker with Zion's Bank and they gave the Board a refresher of what was discussed at the October 20, 2014 Board Meeting. Mr. Luers asked for direction from the Board and they said to proceed with the Financing of the SCWRF Project.

**B. Action Items – Consider Adopting the 2015 Tentative Budget and set the Public Hearing Date for December 15, 2014 –** Mr. Luers gave the staff of a lot of credit in regards to the budget. He said there were only a few minor changes, stating that there were no changes in Revenue and that Expenditures would decrease by (33,700).

Mr. Luers asked the Board to consider Adopting the 2015 Tentative Budget and set the Public Hearing date for December 15, 2014.

Mr. Richer made the motion to adopt the 2015 Tentative Budget and set the Public Hearing Date for December 15, 2014, Mr. Pick seconded and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick and Mr. Wilking voting in the affirmative.

**C. Information Items**

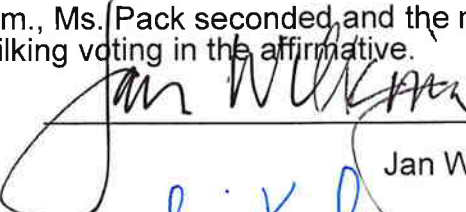
1. Financial Statement
2. Impact Fee Report


**VIII. FUTURE AGENDA ITEMS**

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

**IV. ADJOURN**

Mr. Pick made the motion to adjourn at 5:45 p.m., Ms. Pack seconded and the motion carried with Mr. Richer, Mr. Pick, Ms. Pack and Mr. Wilking voting in the affirmative.

  
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Jan Wilking, Chairman

  
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Brian Passey, Finance Manager/Clerk